



# ICC External User Account Request Form

Anyone wishing to access an Illinois Commerce Commission application must have an active Public ID and password. To establish your account, please complete the information below and return the form to the address listed at the bottom of the page. If you have questions, please call the ICC Help Desk at 217-782-6785, between our normal business hours of 8:30 a.m. and 5:00 p.m. For e-Docket questions call 217-782-5777. A Public Account is not needed for e-Docket accounts.

When you have successfully created an ILLINOIS.gov public account, you will receive an Account Validation e-mail. That Account Validation e-mail will contain two pieces of information you will need to complete the External User Request Form - the email-address and the username that you will enter below. Use the link <https://www.illinois.gov/sites/accounts/Pages/default.aspx> to proceed with the creation of an ILLINOIS.gov public account.

**System Name:** \_\_\_\_\_

(Account will be established for this application.)

**First Name:** \_\_\_\_\_ **M.I.** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Primary Business Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Business e-Mail Address:** \_\_\_\_\_

**Primary Phone Number:** \_\_\_\_\_ **Extension:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Applicant Printed Name:** \_\_\_\_\_

**Primary Business Purpose for Access:** \_\_\_\_\_

Under penalties as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in the Illinois Commerce Commission External User Account are true and correct, except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that he verily believes the same to be true.

**Subscribed and sworn to before me**

\_\_\_\_\_

**Signature**

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

**Notary Public**

**Please complete and mail the notarized form to:**

All external users will be prompted to adhere to the End User License Agreement every time they use an ICC application. The ICC reserves the right to refuse any account request.



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**Listed below are the system names of the applications this form applies to, along with a description of their use.**

### **Acts: Automated Complaint Tracking System.**

**AGS Products:** Alternative Gas Suppliers service quality and customer reporting. Additional AGS Products information is available for the public at <https://icc.illinois.gov/natural-gas-choice/consumer-education>

- Code Part 512: The provisions of this Subpart shall only apply to an AGS serving or seeking to serve residential or small commercial retail customers, and only to the extent that an AGS provides services to residential or small commercial retail customers.

**Annual Security Policy Affidavit:** Implementing Section 4-101 and authorized by <https://icc.illinois.gov/icc-authority/ilcs/220/5/4-101>

**Approval of Negotiated Agreements:** Practice and procedure before the Illinois Commerce Commission in the approval of Negotiated Agreements required by section 252(e)(1) and (e)(2)(A) of the Communications Act of 1934.

### **Code Part 421: Environmental Disclosure**

**Code Part 590: Minimum Safety Standards for Transportation of Gas and for Gas Pipeline Facilities:** Additional Code Part 590 information can be found at <https://icc.illinois.gov/authority/natural-gas-utility>

### **Credit-Collections Reporting [220 ILCS 5/8-201.10].**

Additional complaint information can be found at <https://icc.illinois.gov/consumer/>

**e-Docket:** Formal proceedings before the Commission designated with a public utility docket number.

Additional e-Docket information is available for the public at <https://icc.illinois.gov/docket/>

**e-Tariff:** Electric, Gas, Sewer, and Water utilities are able to electronically file changes to their tariffs in accordance to Code Part 290. The Illinois Commerce Commission has implemented an electronic filing system for accepting documents. The tariff pages and working papers are accepted using this system. <https://icc.illinois.gov/ICC-Authority/Admin-Code/083/290/>

**Supplier Diversity Report:** Section 5-117 of the Public Utilities Act 220 ILCS 5/5-117, effective on August 26, 2014, requires regulated gas, electric, and water utilities that have 100,000 customers or more to submit annual reports "on all procurement goals and actual spending for minority-owned, women-owned, veteran-owned, and small business enterprises in the previous calendar year," and the utilities' plan for implementing and realizing their goals for the following year.

**20 ILCS 3855/1-75(c-5)(11) Coal to Solar DEI Plan** and Additional Annual Utility Reporting is available for the public at <https://icc.illinois.gov/home/diversity-and-community-affairs/>

**Supplier Diversity Report (Non-Utility):** 220 ILCS 5/16-111.11 Annual Non-Utility Supplier Diversity Report. Annual Filings for Non-utilities, including, but not limited to Alternative Suppliers, Energy Efficiency Installers, Renewable Energy Suppliers, etc.

**RES Products:** Retail Electric Supplier service quality and reporting. Additional RES Products information is available for the public a <https://icc.illinois.gov/authority/electric-utility>

- Code Part 412: The provisions of this Subpart shall only apply to an RES serving or seeking to serve residential or small commercial retail customers, and only to the extent that an RES provides services to residential or small commercial retail customers.
- Code Part 465: The purpose of this Part is to establish standards for net metering in accordance with the requirements of Section 107.5 of the Act. Nothing in this Part is intended to conflict with or supersede 83 Ill. Adm. Code 452
- Code Part 466: Electric Interconnection of Distributed Energy Resources Facilities
- Code Part 467: Electric Interconnection of Large Distributed Generation Facilities

### **Telecommunication Filings:**

- Code Part 730: Standards of service for basic local exchange services provided by local exchange carriers offering or providing noncompetitive telecommunications services.
- Code Part 731: Wholesale service quality reporting for Level 2 Telecommunications Carriers.
- Code Part 732: Customer credits for basic local exchange services provided by telecommunications carriers providing noncompetitive telecommunications services.
- Code Part 737: Standards of service and customer credits for basic local exchange services provided by Electing Providers. Implements Section 13-506.2 of the Public Utilities Act.
- Code Part 739: Annual communications competition report to the Illinois Commerce Commission.
- Code Part 763: Service quality and customer credit reporting.
- Code Part 793: Competition Reporting.

Additional Telecom Reporting information is available for the public a <https://www.icc.illinois.gov/authority/>